

**WOLFF**

**APOLLO E-BIKE MANUAL**

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## Introduction

**Welcome to the pack!** Our team is made up of passionate individuals who have been working with and riding bicycles their entire lives. Each day we see the positive impact of cycling in our personal lives, and are dedicated to sharing this same joy with our customers.

Our engineers choose high-quality parts from Shimano, Kenda, Bafang, and other reputable brands to guarantee a smooth and enjoyable ride every time your tires hit the road. Our lightweight e-bikes provide predictable handling on variable terrain, seamless shifting between gears, and powerful batteries to cover long distance trips.

Wolff e-bikes are designed to perform — without sacrificing comfort or affordability.

## Warning

E-bikes can be dangerous to ride. They have powerful motors and accelerate faster than traditional bicycles. We strongly encourage you to wear a helmet and ride with caution. Please familiarize yourself with the traffic laws in the areas that you will ride your bicycle in.

Wolff e-bike riders assume the potential risk of personal injuries and damage to e-bike parts or system resulting from using an e-bike.

It is your responsibility to keep your bicycle in good condition. Check for looseness of parts and fittings, wear on soft parts such as tires and brake pads, and that the chain and cables are clean and lubricated. Keep your tires inflated in the range as suggested by the tire manufacturer as printed on the sidewall of the tires. All of this will keep you safer as the bicycle will function as intended.

It is not recommended to disassemble your e-bike, change parts or electrical components. Only use a Wolff branded charger to charge batteries on Wolff bicycles.



## Your Wolff e-bike information

**Bicycle serial number:**

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**Battery serial number:**

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**Model:**

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**Color:**

---

**Dealer:**

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**Purchase Date:**

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## Component Diagram



- |     |                 |     |                            |
|-----|-----------------|-----|----------------------------|
| 1.  | Battery         | 11. | Chainring with crank arm   |
| 2.  | Motor           | 12. | Chain                      |
| 3.  | Control Buttons | 13. | Fork                       |
| 4.  | On/off Button   | 14. | Disc Brake                 |
| 5.  | Charging Port   | 15. | Tires (inner tubes inside) |
| 6.  | Brake Lever(s)  | 16. | Front Light                |
| 7.  | Derailler Lever | 17. | Fenders                    |
| 8.  | Pedals          | 18. | Rear Derailler             |
| 9.  | Seat            |     |                            |
| 10. | Seatpost        |     |                            |

## Carton Contents

1. Assembled bicycle wrapped with padding and packaging material
2. Front fender
3. Box with one pair of pedals and front lamp
4. Box with the charger and cord

## Assembly Instructions

### Required Assembly Tools

1. 3mm Allen key
2. 4mm Allen key
3. 5mm Allen key
4. 6mm Allen key
5. #2 Phillips screwdriver
6. 15mm wrench
7. 4mm wrench

### Assembly Steps

- 1 Open carton. Please be certain to guard yourself against the staples. Remove bicycle from box. This may be easier with two people.

Lean the bicycle against something that will not move. Place on a non-slip floor. Carefully remove all wrapping and padding material from the bicycle. Recycle where facilities exist.

- 2 Apply a thin film of grease inside the frame's seat tube. Insert seatpost and adjust the seatpost quick release to hold the post firmly in place.

Clamp bicycle by the seatpost. If the bicycle has a suspension seatpost do not clamp by or above the collar of the suspension mechanism.

- 3 The pedals will be marked L (Left) and R (Right). The R pedal is for the crank arm with the chainring. This threads on with a narrow 15mm wrench in a clockwise direction. The L pedal is for the non-chain side and threads on in a counter-clockwise direction. Make sure both pedals are threaded on to 40Nm.
- 4 Remove the top cap by loosening the Allen bolt of the steer tube of the fork. Making certain not to drop the fork, install the stem on the steer tube and tighten the center bolt until you have adjusted any looseness out of the headset bearing (at the same time making certain the bearings turn freely and are not too tight). Center the stem to the fork and tighten the stem bolts with a 4mm torque wrench to 5Nm.
- 5 The front wheel quick release skewer can be installed with the lever on the left or right side. Install the wheel so that it is center in the dropouts and tighten the quick release skewer.
- 6 The front fender and light attach to the bridge of the fork by means of a 5mm Allen head bolt, and on the lower portion by means of 4mm Allen head bolts. Some bicycles may have both bolts and 8mm nuts to affix the fender stays. Plug the light in being mindful of the keyway in the connector. Aim the lamp in a direction that allows you to see 5m ahead of you when seated on the bicycle.
- 7 Check all nuts and bolts on the bicycle for tightness especially the seat, seat post, stem, and handlebar bolts. Be certain that all the levers and controls can be reached without interference and that the gears and brakes work properly and safely.
- 8 Inflate your tires as recommended by the tire manufacturer's recommendation on the sidewall of the tire.

## Adjustments After Assembly

### Cockpit

- All the controls and levers on the handlebar are adjustable left, right, up and down. These controls may take a screwdriver or Allen key to adjust.
- Make sure that all levers, buttons, and controls are visible and within reach.
- Make sure there is not anything impeding the function of the levers, buttons, and controls.
- Brake levers should be angled from 3 o'clock to 4 o'clock in position and easy to reach with your hands on the grips.
- The display should be angled so that it is visible from the seated position on the bicycle.
- The function buttons (up, down) should be within reach while your hand is on the grip.
- Make sure that the addition of any accessory such as mirror, phone holder, basket, or anything else that attaches on or in the handlebar does not prevent the levers and buttons from being reached or their functions. Make sure the cables of the controls do not pull or bind on anything added to the handlebar and handlebar area.

### Seatpost & Saddle

- The most efficient riding position is to have your seat elevated so that your leg is almost straight when the pedal is at the 6 o'clock position. This means when stopped you will reach for the ground with the tips of your toes. If you find that this is not desirable, lower your seat to a position that gives you comfort and security, and as you gain familiarity with the bicycle your goal is to raise the seat to a height that is an efficient riding position.
- The seat post has a 'minimum insertion' or 'maximum extension' mark on it. Do not raise the seat post higher than this mark. It will cause damage to the seat post and frame that is not covered under any warranty.

## **Disc Brakes**

- Test your brakes before riding. The brakes should engage quickly and firmly when the lever(s) is squeezed.
- If the lever has to be pulled too far in then a brake adjustment may be needed. This is best performed by your authorized Wolff dealer. Do not delay in getting service.

## **Drivetrain**

- Your bicycle has 'indexed' gears made by Shimano. One 'click' on the lever will cause the derailleur to move the chain to the next adjacent cog on the rear wheel, higher or lower as selected by you on the handlebar lever.
- Should the gears not engage quickly, or should they make noise after a gear selection has been made, the rear derailleur may need to be adjusted. This is best performed by your authorized Wolff dealer. Do not delay in getting service.

## **Suspension Fork and Suspension Seatpost** (where applicable on specific models):

Keep the seat post and fork legs clean and dry. Do not clamp or attach anything that will inhibit the function of these parts.

## Care and Maintenance

Taking proper care of your e-bike can prolong its lifespan by many years, so it's important to remember a few basic methods of maintaining your e-bike.

### **1) Pump your tires**

E-bikes are on average heavier than regular bikes, so it's important to remember to keep your tires inflated. Having inflated tires makes it much easier to pedal and accelerate, helping your motor do its work. Your electric bicycle will benefit with increased range when tires are inflated and rolling resistance is decreased. Besides, inflated tires lower the risk of getting flats and protect your rims from being damaged, especially if you hit a pothole or a curb.

Look at the side of your tire to find the PSI range – the amount of air pressure you should aim for when pumping your tires. Tire pressure has a minimum and maximum range. Do not exceed either limit as it may cause uncomfortable riding, premature wear on the tires, inner tubes, wheels, and bicycle overall. Check your tire pressure frequently, ideally a minimum of twice a month and top up as require. At the time of checking your tire pressure also check for nicks, cuts, debris, and wear on the tread and sidewall of the tires.

### **2) Keep your chain clean and lubed**

Your drivetrain will perform better and last longer when it is kept clean and lubricated. It is suggested that a light duty oil be applied to the chain and pivot points of the derailleur every 200km (125 miles) or as suggested by the lubricant manufacturer.

Plus, chains tend to wear out and stretch overtime. Make sure to change your chain before it's too worn out to avoid damage to the rest of the drivetrain.

### **3) Avoid going over curbs**

Since e-bikes are much heavier than regular bikes, whenever you hit a bump on the road or go over the curb, the bike components receive much more shock. Over time, it can cause damage to your motor and other e-bike parts. Besides, the rim tires are much more likely to bend.

If you're riding on the bumpy road, we encourage you lift up from your seat to minimize the pressure you're putting on the motor and the rest of your bike. We also encourage you to get off your bike when you have to go over the curb. Trust us, it would significantly prolong the life of your e-bike.

### **4) Regularly clean your bike**

Dirt and mud can cause damage to your bike's mechanical and electrical components, so it's a good practice to clean your bike regularly. Remember to not use water under pressure, as it can penetrate in the internal parts of your e-bike like bearings and motor and cause damage or rusting. Instead, use a damp cloth and a bike-friendly cleaner.

Every few months bring your e-bike to a registered Wolff dealer to perform safety check ups, and tune ups if necessary.

## Operating Procedures

### **Installation and removal of battery**

The battery of the Apollo is semi-integrated into the frame.

The removal of the battery requires a key to be inserted on the left side of the frame. Turning the key unlocks the battery and lifting of the lever on the left of the battery allows it to be pulled out of the frame.

The installation of the battery is done by placing the bottom of the battery inside the battery holder of the frame and then bringing the top of the battery to the frame until you hear it latch with the lock. Give a tug on the battery to check for fit and looseness. Turn on the display to check that there is power to the bicycle.

### **Charging the Battery**

Your Wolff charger has a standard North American household plug and fits 120v electrical sockets in the US and Canada. The battery has a jack type plug that fits Wolff batteries. The charger has a LED light. This light indicates the battery is charging when it is Red. When the charge is complete the light is Green. This is an easy visual indicator that it is time to unplug the charger. Do not leave charging batteries unattended or charging longer than necessary. Batteries can be charged while installed on the bike or removed from the bicycle. From a low charge the battery can take up to 4 hours to fully charge.

### **Cut-off function**

Wolff bicycles have a 'cut off' function that stops the motor from powering the drive wheel by means of pulling the brake lever. Both levers have an electric sensor to detect brake use. Using either brake will stop the power to the motor. If you are pedaling and release the brake lever the power to the drive wheel will be instantly restored.

## **Battery Storage**

Your Wolff e-bike battery can be stored on the bicycle when not in use, whether it is for a short duration or an extended time. Store your battery in a place where it will not get bumped or damaged and a place that is clean and dry. If you live in a climate that is cold in the winter (below 0°C/32°F) it is best for the life and performance of your bicycle that the battery, if not the bike, be stored at room temperature. If your battery is not used for more than a duration of 3 months, it is advised to plug in the battery for 1 hour every 8 weeks.

## **Turning the Power ON / OFF:**

All Wolff bicycles will turn off the displays automatically after approx. 5 minutes of inactivity, same as cell phones have computers have sleep modes. Some bikes may require an extra step to turn off the power from the battery. These steps are explained below.

The Apollo's battery button is at the top of the battery. Push and hold for one second, and then turn on the display by pushing and holding the lower right side display button.

To turn the Apollo off push the lower right side display button or let it go to sleep mode.

## **Throttle:**

Wolff bicycles come with a throttle. The throttle can be engaged after the bicycle is brought up to a speed of about 8.5km/h or 5.3m/h. The throttle is a thumb lever found on the left handlebar beside the grip. Please make sure that you can reach the paddle lever and that nothing interferes with the function or can get caught up on the lever. Using the throttle brings the bike to its maximum speed. Please know that using the throttle will consume much more electricity from the battery than if the pedal assist function is being used. The throttle stops assisting when the lever is released or when the brakes are activated.

## Display

**Product** TFT LCD Display

**Model** APT TFT500C

### Electrical parameters

- 2.2inch TFT screen
- 24V/36V/48V battery supply
- Rated operating current: 40mA
- Off leakage current < 1uA
- Max output current to controller: 100mA
- Operating temperature: -20~70C
- Storage temperature: -30~80C

### Dimensions & Material

- Product shell is ABS, transparent window is made with high strength acrylic
- Dimensions: host/L79mm\*W40mm\*H18mm



## Features

- Suitable for low temperature: max -20C
- High-contrast 2.2inch IPS colorful matrix screen
- Ergonomic external button design, easy to operate
- Speed display: AVG SPEED, MAX SPEED, SPEED (real-time)
- Kilometer / Mile: Can be set according to customers' habits
- Smart battery indicator: Provide a reliable battery indicator
- 9-level Assist: 3-level/5-level/9-level optional
- Mileage indicator: Odometer/Trip distance/Riding time
- Power indicator: real time power indicator, digital or analog
- Speed limit value indicator
- Error code indicator
- Software upgraded: Software can be upgraded through UART

## Functional Description



### Power On/Off

Press and hold **POWER** for 1 second can turn on/off the display. The display can automatically shut down when there is no operate & ride for X minutes (X could be 0~9).

### Assist level operating

Short press **UP/DOWN** button to change the assist level. Top assist level is 9, neutral is 0.

### Speed & Mileage mode switch

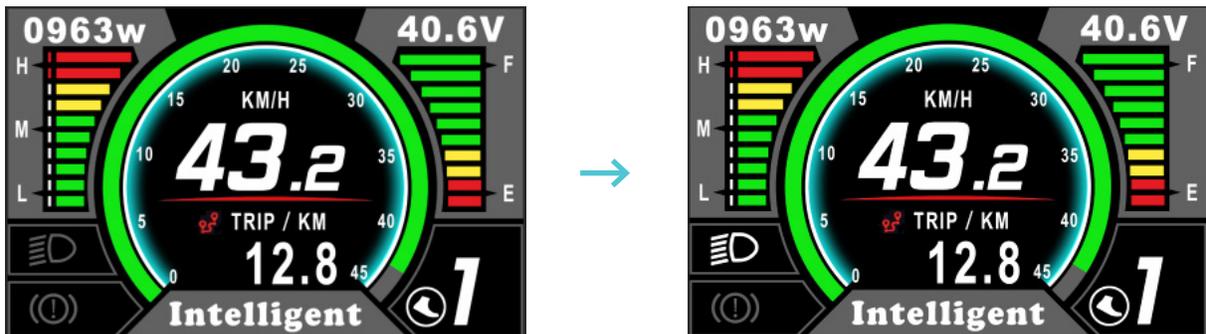
Short press **POWER** button to change the speed and mileage mode: TRIP -> TIME -> ODO -> AVG SPEED -> MAX SPEED.



### Headlight/backlight On/Off

Press and hold **UP** button for 1 second to turn on/off the headlight.

\*The motor does not work when the battery voltage is low, display still keeps the headlight on for a while when e-bike is in riding.



### Data cleanup

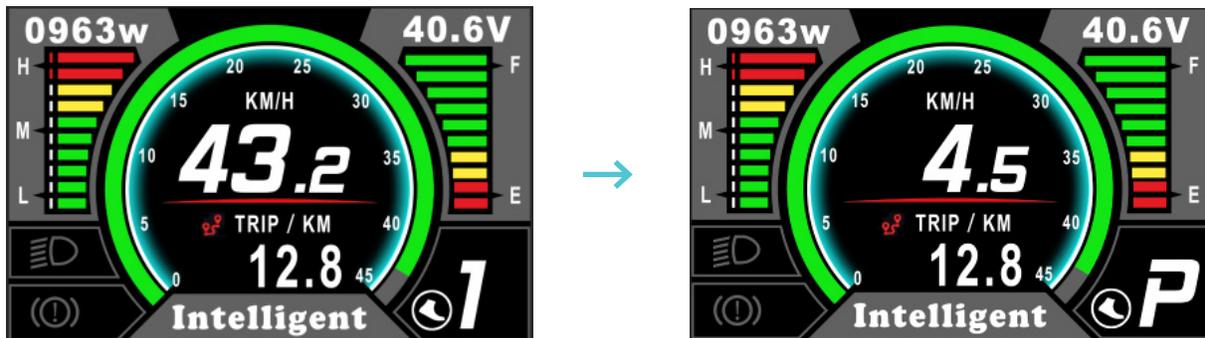
Press and hold **UP & DOWN** for 1 second to reset several temporary data: AVG Speed / MAX Speed / Trip / Time.

\* These temporary data can't be erased by power off.

## Walking mode (6km)

Press and hold **DOWN** button for 2 seconds to activate walking mode. Release the button to stop walking mode.

\* This feature needs to be supported by controller.



## Parameter setting

Press **M** button (press no less than 2 seconds) to get into the menu setting. Press **UP/DOWN** buttons to change the parameter settings. Press **M** button to switch to the next item. Press **M** (press no less than 2 seconds) button to exit the menu.

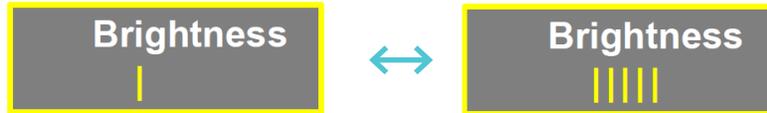
- Display will automatically quit the menu when there is no activity for 30 seconds.
- For safety reasons, display can't get into the menu when riding.
- Display will quit the menu when start riding.

The order of parameters are as follow.

MENU	
System Metric	Brightness 
Auto off 5 min	Battery 36 V
Battery Ind Voltage	More >

**System:** Press **UP/DOWN** button to switch between Metric / Imperial.

**Brightness:** Press **UP/DOWN** button to change the brightness of the backlight. is darkness; | | | | is brightness.



**Auto off:** Press **UP/DOWN** button to change the auto power off time, from 1 to 9/**OFF**. The number represent time (minutes) to shutdown. **OFF** means disable auto off function, default value is 5 minutes.



**Battery Ind:** Press **UP/DOWN** button to change the battery indicator, Voltage / Percentage / OFF.

\*Accurate percentage needs communication with battery.

## Error codes

Warning messages are shown with  icon. Error codes are shown at the bottom of the screen.

Error Code	Error description	Handle
0x21	Current protection	Check controller
0x22	Throttle error	Check throttle and connection
0x23	three-phase power error	Check three-phase power line connection
0x24	Hall error	Check the hall connection
0x25	Brake error	Check the brake connection
26-99	Reserved	Please contact the controller's manufacturer for error definitions
0x30	Communication error	Check the cable connection

## Riding The Bicycle

### Assist Modes

Changing Assist Mode: Your Wolff bicycle turns on at assistance level 1. To select a different level simply push the Up/Plus or Down/Minus buttons on the display. This can be selected and left before you start your ride, or it can be selected while riding. You may even turn the electric assistance off (Zero) and ride it as a non-electric bicycle.

1. Level 1 provides assistance from 0 to 12km/h or 7.5m/h
2. Level 2 provides assistance from 0 to 18km/h or 11m/h
3. Level 3 provides assistance from 0 to 24km/h or 15m/h
4. Level 4 provides assistance from 0 to 28km/h or 17.5m/h
5. Level 5 provides assistance from 0 to 32km/h or 20m/h

You may ride the bicycle faster however electrical assistance will stop at approximately 32km/h. The speed indicated for the level of assistance selected.

### Basic Screen Display

1. Plus button – Selects one lever greater of assistance to a limit of 5
2. Minus button – Selects one lower level of assistance to zero (no assistance)
3. On/Off button – Activates the display power
4. Mode button – Allows the rider to see information of Maximum Speed, Odometer, Trip Distance, and Time.

## Warranty

### **Five-Year Limited Warranty**

Each part of a Wolff bicycle frame and fork is warranted for up to five (5) years from the Date of Purchase to be free from defects in materials and workmanship as clarified below. This warranty is limited to the repair or replacement of a defective part and is the sole remedy of the warranty. This warranty applies only to the original owner (the “Owner”) and is not transferable. This warranty only covers bicycles and bicycle components purchased through an authorized Wolff dealer and is only valid within the country in which the bicycle was originally purchased.

All components, including electronic components, are guaranteed for 1 year.

### **Wolff Warranty Support**

Wolff will repair or replace any parts that manifest a defect in materials and workmanship during the warranty period.

Any part that is replaced pursuant to this warranty will be replaced by parts of the same or similar design, but Wolff reserves the right to replace defective parts with other parts of different design manufactured by Wolff, provided such replacement will not reduce the original design operation and function.

### **Owner’s Responsibility**

The warranty does not cover normal wear and tear, improper assembly or follow-up maintenance, installation of parts or accessories not originally intended or compatible with the bicycle as sold, damage or failure due to accident, misuse or neglect, or modification of the frame, fork, or components. Warranty is void if the electric vehicle is abused in any way.

The Owner shall demonstrate reasonable care and use, and follow preventive maintenance, storage, and lubrication schedules as required by use, climate, and other pertinent factors. Should a product defect become known, transport of bike or parts to and from authorized Wolff dealer for warranty repair (within the applicable warranty period), is owner’s responsibility.

## **Exclusions**

Neither the material nor workmanship warranty covers damage and/or defects: if a bike has been used, ridden, handled, maintained, or overloaded contrary to the product specifications; if a bike has been re-assembled, repaired or modified by personnel not authorized by Wolff; if a part has been misused, or has sustained physical damage from any cause other than its intended use; has been subjected to fire, flood, accidental breakage, improper actions by third parties, and/or any event outside Wolff's control; if the frame number or service tag of the bike has been defaced, modified or manipulated or is otherwise not clearly identifiable. This is the only warranty made by Wolff and no employee, agent, or reseller of Wolff is authorized to make any other warranty on behalf of Wolff.

## **Making a Warranty Claim**

The Owner must at their own expense, deliver, mail, or ship the damaged part, a photo of the defective part, and a description of the defect, together with both the original bill of sale and this limited warranty statement as proof of warranty coverage, to their place of purchase.

The Owner must transport bike or parts to and from authorized Wolff dealers for repair or replace of parts under warranty, at their own expense.

## **Disclaimer of Implied Warranties**

This limited warranty is in lieu of all other expressed or implied warranties, including any warranty of FITNESS FOR A PARTICULAR PURPOSE OR USE otherwise applicable to this product. Wolff shall not be liable for any special incidental or consequential damage, including lost profits. There are no warranties extended other than as provided herein. This limited warranty may be modified only by Wolff.

If any part of this warranty does not comply with local law, then it shall be deemed separable from the rest of this warranty, which remains enforceable, and shall be interpreted as the closest meaning of that written above or the minimum required by such local laws.

## FAQ

### **How far can an e-bike go?**

Your e-bike range will vary depending on many different conditions, from your battery size to weather. Some of the most common factors include battery size and age, rider's weight, average biking speed, level of assistance used, hilly terrain, wind, tire pressure, and outside temperature.

If your tires are low, they have more friction with the ground, making it difficult for you and your motor to maintain high speed. If you live in a hilly area, your motor will work harder to help you climb hills. The harder the motor works, the more energy it requires from the battery. Things like head wind and heavy cargo loads also drain the battery faster.

### **How can you optimize e-bike autonomy?**

If you want to increase the distance you travel on your e-bike, keep your tires pumped and beware of the assistance levels that you use. If you feel like you have achieved the desired speed, switch to eco mode. Once you feel like you're slowing down again, turn up the assistance and help your bike accelerate by pedaling. Remember that high assistance levels drain the battery much faster than low and medium ones. Don't forget to use proper gears according to your speed and terrain. This will play a key role in optimizing the distance of your bike rides.

### **How long does it take to charge the battery?**

Our e-bikes batteries take up to 4.5 hours to charge from low. All batteries can be easily removed and transported, so you can take the battery to your office or home to charge, while leaving an e-bike in the garage.

## **What care/maintenance does the battery need?**

Batteries are built to last and can be recharged 600 or more times. Even if you're an avid cyclist, you'd still get several years out of your battery until you have to replace it. Make sure to follow e-bike's manual instructions for proper attachment and removal of the battery. They can be an expensive replacement if damaged.

If you plan to store your battery for a longer period of time, for example the winter period, it's better to keep your battery 30-60% charged. Lower temperatures can also drain your battery, so it's preferable to store it inside.

## **How to transport your e-bike?**

The easiest way to transport an e-bike is by putting it on a rack. Since e-bikes are heavier than regular bikes, they require specific car racks that can handle the weight. They usually come with a two-inch hitch that reduces wobbling. While transporting your e-bike on a rack, it is best to remove your battery to minimize e-bike weight.

Another way of transporting your bike by car would be folding your back seats, taking the front wheel off, and putting it in the back of your car. If you have a bigger car, you do not necessarily need to take the front wheel off as long as the bike fits in the truck without being awkwardly squished. Since e-bikes are equipped with different electrical parts that can be easily damaged when improperly transported, we recommend that you do not have any other objects surrounding the bike.

## **What if my battery turns off or it dies? / Can I use it as a regular bike?**

If your battery dies or you turn off your assistance completely, you will be able to pedal and ride your e-bike just like a regular bicycle.

### **Can I bring it to a regular bike shop for a tune up?**

Electric bikes are more complex than regular bikes as they have electric components and wiring. We strongly recommend checking in advance whether the bike shop you're planning to bring your e-bike to for a tune up has experience with servicing your e-bike brand or type. Sometimes inexperienced mechanics can unintentionally damage internal electric parts that will be hard to repair later.

Once you found a bike shop to service your e-bike, we recommend setting up annual check-ups and tune-ups. If you ride almost every day, a tune-up at least once a year is recommended.

### **How much does an e-bike weigh?**

E-bikes are equipped with motors and batteries, which make them heavier than regular bicycles. On average, an e-bike weighs about 55-60 pounds, whereas a traditional bike's weight is around 30-35 pounds. Major e-bike drive system companies are trying to solve the challenge of reducing the components' weight. But unfortunately, the lighter weight versions of the battery and motors will come at a compromise with their power and range.

# WOLFF

## Contact Information



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